

VILLA MARIA ACADEMY  
LOWER SCHOOL  
EXTENDED DAY PROGRAM  
2009-2010

“Extended Day” is a service provided to our Villa Maria families. It is a means to insure the safety and guidance of our girls until such time as a parent or guardian is able to pick them up from the school day or an after-school activity. Experienced and qualified moderators care for the girls during this time. Students are picked up in the cafeteria at any time from dismissal until 6:00 pm.

No student may be unsupervised, at any time, on school property. We are providing these guidelines for your consideration and cooperation. We have been very fortunate here at Villa Maria, but we cannot, for one minute, take for granted this safe environment that we enjoy. Our responsibility for the care and protection of your children is possible only to the extent that we receive your support.

*Students who remain on school premises after dismissal, and who are not participating in a scheduled extra-curricular activity, will be considered part of the extended care program. Parents will subsequently be responsible for the required fee and will be billed for the service.*

*\*\*Students may not wait for siblings in the gym, on the field, in the playground area, or anywhere on school property. If one family member is involved in an after-school activity, the other member(s) must leave the school premises by their usual mode of transportation, or remain at Extended Day. No exceptions may be made. Please do not place your child, or any teacher or staff member, in the difficult position of having to deal with any deviance from this policy.*

The program staff assumes responsibility for those children enrolled in the program. Coaching staff and after-school activity moderators are responsible solely for the members of the team or activity. If a student is waiting for a classmate to complete an after-school activity, she must wait at Extended Day. While there, the older girls may do their homework, or if staffing allows, use the computers. If a student is attending the program at the conclusion of a scheduled sports practice or after-school activity, she must report immediately to the program moderator, and the fee is to be paid accordingly. Coaches will bring the girls to the cafeteria if they are not picked up from a practice or a game.

Hopefully, we can all work together in maintaining this secure environment. We thank you, in advance, for your cooperation.

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On a monthly basis, all those families who had a child attend the extended day program during the previous month will receive an invoice. Please forward your payment to the school office, in an envelope, with your daughter's name and "Business Administration - Extended Day" clearly marked.

The cost of the program for 2009-2010 is provided below:  
The cost is per child.

0-30 minutes \$ 5.25

31-60 minutes \$10.50

61-90 minutes \$15.75

91-150 minutes \$21.00

A late fee of \$5.00 is charged if pick-up is after 6:00 pm.

There is also a per family registration fee of \$40.00.

Program Moderators may be reached - from 3:30-6:00 pm  
at 610-644-5098.

Thank you for supporting us in our attempt to keep Villa Maria Academy  
the safe and nurturing place  
it has always been.